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From: Stevenson, Allan (DPH)
Sent: Wednesday, May 07, 2008 3:45 PM
To: Hanchett, James (DPH); Salem, Sharon (DPH)
Subject: FW: Close of fiscal Yeat

Importance: High

From: Danforth, Deborah (DPH)
Sent: Wednesday, May 07, 2008 9:52 AM
To: DPH-DL - CDC-Purchase Reviewers
Subject: Close of fiscal Yeat
Importance: High

I have recently been informed that the fiscal year is closing next week. You will have until Tuesday May 13, 2008 to enter your purchase order requests into the Purchasing Program so that my staff and I can do what is necessary to have them submitted to downtown. If you have any questions you can contact myself or Tom McGuire.